



## **FORWARD PLAN OF DECISIONS**

**1 June 2012 - 30 November 2012**

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

A handwritten signature in black ink, appearing to read "Paul Carter", is centered on the page.

Leader of the County Council - Paul Carter  
Published by Democratic Services

This Forward Plan lists “Key Decisions” which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. The Plan also contains reference to other proposed decisions, which although not Key Decisions are nonetheless significant in terms of their outcomes.

Please use the contact details given to let us know your views.

## **FORWARD PLAN OF DECISIONS**

Each month the Council publishes a Forward Plan of Decisions expected to be taken during the following six months.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council’s website.

Paper copies will be made available by contacting Andrew Ballard (telephone 01622 694297 or email [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)).

<b>The Kent County Council Cabinet Members are:</b>	
Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader & Cabinet Member for Democracy and Partnerships
Mr Roger Gough	Cabinet Member for Business Strategy, Performance & Health Reform
Mr John Simmonds	Cabinet Member for Finance & Business Support
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Public Health
Mr Bryan Sweetland	Cabinet Member for Environment, Highways & Waste
Mr M Dance	Cabinet Member for Regeneration & Economic Development
Mr M Whiting	Cabinet Member for Education, Learning & Skills
Mr Mike Hill	Cabinet Member for Communities, Customer Services & Improvement
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

## FORWARD PLAN SUMMARY

### Summary of all forthcoming executive decisions in month order

Month	Date	Subject Matter	Decision Maker	Page No.
<b>JUNE BY CABINET</b>				
July 2012		Revenue Budget Roll Forward - 12/01903	Cabinet	6
July 2012		Wilmington Academy, Common Lane, Wilmington, Dartford, Kent, DA2 7DR - 12/01900	Cabinet	9
July 2012		Excellent Homes for All - 12/01904	Cabinet	12
July 2012		Modular Classroom Programme 2012-13 - 12/01915	Cabinet Member for Education, Learning & Skills	16
July 2012		Ashford Borough Council's Chilmington Green Area Action Plan - 12/01859	Cabinet Member for Environment, Highways and Waste	19
July 2012		Swale Borough Core Strategy Preferred Strategy and Supporting Development Options - 11/01662	Cabinet Member for Environment, Highways and Waste	21
Not before November 2013		Dover Christ Church Academy, Melbourne Avenue, Dover, Kent CT16 2EG	Cabinet Member for Corporate & Democratic Services	23
Not before November 2012		Lease renewals for office and other operational properties plus associated transactions - 12/01909	Cabinet Member for Business Strategy, Performance & Health Reform	26
July 2012		The acquisition and investment of properties relating to the Margate Housing Intervention Programme - 12/01910	Cabinet Member for Business Strategy, Performance & Health Reform	28
July 2012		Disposal and lease of land for the provision of mixed tenure housing over a number of sites in Kent - 12/01911	Cabinet Member for Business Strategy, Performance & Health Reform	31
Between October 2012 and November 2012		Disposals Programme: Properties estimated to yield in excess of £1,000,000 in the Disposals Programme 2012/2013 - 12/01912	Cabinet Member for Business Strategy, Performance & Health Reform	34
October 2012		Goat Lees Primary School, Kennington, Ashford - 12/01914	Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Education, Learning & Skills	37

December 2012	The Knole Academy, Bradbourne Vale Road, Sevenoaks, Kent, TN13 3LE - 12/01898	Cabinet	40
October 2012	Mental Health Community Support Services - 11/01746	Cabinet Member for Adult Social Care & Public Health	43
Between September 2012 and October 2012	Restructure of Learning Disability In-House Day Services and Tender of Four Potential Social Enterprises - 12/01880	Cabinet Member for Adult Social Care & Public Health	46
September 2012	Finalising the procurement of external services in the day to day management of Oakwood House - 12/01836	Cabinet Member for Business Strategy, Performance & Health Reform	49
Not before November 2013	Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration	Cabinet Member for Corporate & Democratic Services	52
Not before August 2012	Kings Hill - Ransom Strip Serving Area F1	Cabinet Member for Corporate & Democratic Services	55
January 2013	14-24 Education Strategy - 12/01897	Cabinet	56
July 2012	Delegation to Kent and Medway Fire Authority of Duties and responsibilities under the Safety at Sports Grounds Act 1975, the Fire Safety and Safety of Places of Sport Act 1987 and the Safety of Sports Grounds Regulations 1987 - 12/01916	Cabinet Member for Customer & Communities	59
July 2012	Highways and Transportation – Fees and Charges - 12/01906	Cabinet Member for Environment, Highways and Waste	62
July 2012	NHS Health Checks Programme - 12/01917	Cabinet Member for Adult Social Care & Public Health	65
Not before March 2013	12/01908 - Growing Places Fund: Agreement to enter loan for infrastructure to unlock economic activity	Cabinet Member for Regeneration and Economic Development	68
March 2013	Submission of the Final Business Case to DFE for The John Wallis Academy, Millbank Road, Kingsnorth, Ashford, Kent TN23 3HG and entry into contract with the building contractor - 12/01901	Cabinet	71
October 2012	Lease renewals for properties plus associated transactions where KCC is the landlord - 12/01913	Cabinet	74
December 2012	Submission of the Final Business Case to DFE for St Augustine's Academy, Oakwood Park, Maidstone, Kent ME16 8AE and entry into	Cabinet	76

	contract with the building contractor - 12/01899		
September 2012	Equality Objectives for Kent - 11/01810	Cabinet	79
December 2013	Kent Minerals and Waste Development Framework (MWDF) Core Strategy at Pre-Submission (Draft Plan) Stage - 12/01879	County Council	82
Not before June 2013	Procurement of external property services under a new Framework and associated contracts - 12/01835	Cabinet Member for Corporate & Democratic Services	85
October 2012	Outlining facilities management strategy for the whole property estate- 12/01838	Cabinet Member for Business Strategy, Performance & Health Reform	88
Not before October 2012	To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow - 11/01794	Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Regeneration and Economic Development	91
Not before November 2013	12/01828 - Maidstone Borough Council Core Strategy Submission (Regulation 27) consultation	Cabinet Member for Environment & Transport	94
Not before June 2012	Ashford Borough Council's Core Strategy Review Preferred Options (Reg 25) - 12/01827	Cabinet Member for Environment, Highways and Waste	97
May 2012	New speech and language unit at Sittingbourne Community College - 11/01785	Cabinet Member for Education, Learning & Skills	100

## JUNE BY CABINET

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No: 12/01903</b></p> <p><b>Key Yes</b></p> <p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p> <p><b>Title:</b> <b>Revenue Budget Roll Forward - 12/01903</b></p> <p><b>The Decision needed:</b> Decision on the use of roll forward of 2011-12 revenue budget under/ overspends.</p>
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**How the decision relates to BS4K and Corporate Objectives**

To ensure that roll forward is spent on the Council's priorities

**Impact/costs and risks of proposed decision**

None

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

July 2012

**Reason if Key Decision**

Decision on plans for roll forward of revenue budget under/overspends, which in total will exceed £1m

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**N/A**

Key consultee groups

**N/A – Internal only**

Start and finish dates of consultation.

**N/A**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**N/A – there is no consultation documentation**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

N/A

**Informing Only (Who and when)**

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No, to be discussed at either the June or July Cabinet meeting (*as there is no suitable Policy & Resources Cabinet Committee during this period – the May meeting is too early and the July meeting is too late as is after the July Cabinet*)

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

N/A

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Andy Wood, Corporate Director of Finance & Procurement,  
01622 694622, andy.wood@kent.gov.uk

**Support documents**

2011-12 outturn report to be taken to 9 July 12 Cabinet meeting (or possibly a high level policy decision to be taken at June Cabinet based on provisional outturn figures)



**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01900

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Wilmington Academy, Common Lane, Wilmington, Dartford, Kent, DA2 7DR - 12/01900**

**The Decision needed:**

Approval to submit Final Business Case to DfE & Approval to enter into the necessary contracts with the Academy, and Building Contractor

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

July 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Ann Allen in her capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk  
01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01904

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Excellent Homes for All - 12/01904**

**The Decision needed:**

On 15 September 2008 Cabinet approved a report recommending the submission of an Outline Business Case for the Excellent Homes For All housing PFI project and the progression of its procurement.

This report updates Cabinet on the project which is being procured in partnership with five District Council authorities and will result in the provision of at least 220 new homes for vulnerable people in Kent.

This report requests Cabinet to approve:

- Delegated Authority to the Corporate Director for Families and Social Care (or other nominated officer), in consultation with the Cabinet Member for Adult Social Care and Public Health, to sign the contract documentation including the Project Agreement which will enable the project to become operational;
- Delegated Authority to the Corporate Director for Families and Social Care (or other nominated officer), in consultation with the Cabinet Member for Adult Social Care and Public Health, to sign the Back to Back Agreement to share the risks and benefits of the project with our District Council partners;
- The use of the designated sites for the project
- Approval for the required Authority contribution for the duration of the contract.

**How the decision relates to BS4K and Corporate Objectives**

The project is in line with KCC strategies and in particular supports the following:

**Bold Steps for Kent Priorities:**

- 2 - Support the transformation of health and social care in Kent
- 8 - Respond to key regeneration challenges working with our partners
- 9 - Support new housing growth that is affordable, sustainable and with the appropriate infrastructure
- 15 - Improve services for the most vulnerable people in Kent

**'Better Homes: Localism, Aspiration and Choice'**. Kent's Housing Strategy states as an ambition: *"to support vulnerable people in housing need to fulfil*

*their potential and live a high quality life through the provision of excellent housing and support services”.*

**Living Later Life to the Full**, identifies planning for future housing needs as key to achieving local older people’s aspirations for later life, and the need for additional extra care housing is explicit in the Framework.

**Active Lives 2006 - 2016’** commits to providing innovative schemes that support vulnerable people to live in their own homes. The policy states that the County will continue to lead partnerships to deliver major supported housing projects and identifies public private partnerships as an appropriate vehicle.

**Impact/costs and risks of proposed decision**

The decision would approve the signing of the PFI Project Agreement, subject to their being no significant changes to the affordability of the deal and the risk profile prior to financial and contractual close.

The current status would commit the Authority to a 25 year contract with a contractor who will design, build, finance and operate at least 220 apartments of extra care and supported housing across five districts. The Authority would receive approximately £66.8 million PFI credits to cover the cost of the project, but would be committed to a contribution towards the operation of the facilities.

The majority of risks associated with developing and running the facilities are borne by the contractor under the PFI arrangement (e.g design risk, demand risk) however some risks such as un-insurability or contract termination are shared and this is set out in detail in the report.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

July 2012

**Reason if Key Decision**

In order for the project to secure £75 million PFI credits from Central Government for the Excellent Homes for All PFI project, the Cabinet must approve the submission of the Final Business Case and the signing of the Project Agreement and associated documents, and the Back to Back Agreement.

**Reason if this decision has been delayed/withdrawn from a previous plan**

The project procurement has been delayed whilst we await the outcome of a government national 'value for money review' of housing PFI.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.**

**Aims and level(s) of consultation**

The decision to undertake the procurement was undertaken following Cabinet approval in 2009 and the project initiated at that stage. Its scope can not be significantly amended following tender.

Local Members and neighbours of the facilities to be developed will be consulted again as part of the planning process for the new housing.

This consultation will be to 'Gather Information' and 'Gather Opinions'.

**Key consultee groups**

Cabinet Member for Adult Social Care and Public Health

**Local Members**

District Council Partners

**Start and finish dates of consultation.**

The Cabinet Member for Adult Social Care and Public Health is updated and consulted at all key stages in the procurement.

Local Members were consulted at the inception of the project (prior to the previous Cabinet Report in 2009, and also the Outline Planning for the housing). They will be updated prior to the Cabinet meeting on 11 June 2012.

Further consultation with Local Members will be undertaken as part of the full planning process – this will occur from October 2012 to December 2012.

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

When the project was originally scoped and advertised there was no legislative requirement to undertake an equality impact assessment (EIA). However an EIA screening has now been completed and the documentation and specification has been reviewed in line with this.

The EIA is available from the Equalities and Diversity Team [diversityinfo@kent.gov.uk](mailto:diversityinfo@kent.gov.uk) or from the Project Manager.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

**Informing Only (Who and when)**

Prior to consideration by Cabinet copies will be sent to:

Corporate Director of Finance and Procurement

Director of Property and Infrastructure Support

Adult Services and Public Health Policy Overview and Scrutiny Committee

Director of Law and Governance

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

A report on "Better Homes Active Lives" and "Excellent Homes for All" Housing PFIs was presented to the Adult Social Services Policy Overview Committee, 1 April 2009 (Item B7). The matter will also be discussed at the Social Care and Public Health Cabinet Committee 10 May 2012.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

It is in the Medium Term Capital Programme.

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Cabinet Member for Adult Social Care and Public Health

Local Members for the following wards:

Tenterden  
Dover West  
Ramsgate  
Dartford East  
Ashford South

Meetings will be offered to individual Members prior to consideration by Cabinet.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Sara Naylor - Project Manager - PFI and PPP Customer & Communities  
Tel: 01622 221184, Email: sara.naylor@kent.gov.uk

**Support documents**

## JUNE BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 12/01915</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Modular Classroom Programme 2012-13 - 12/01915</b></p> <p><b>The Decision needed:</b> Approval to spend is required for a programme of provision of modular classrooms to meet the need for additional school places for the September 12-13 academic year.</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>One of the key strategic roles of the Local Authority is to ensure that there are sufficient education places of high quality to the children and young people of Kent. By providing sufficient and appropriate school places the decision will support a range of the 16 BS4K priorities around the provision of education, specifically Priority 3 to ensure all pupils meet their full potential.</p> <p>Impact/costs and risks of proposed decision</p> <p>The impact of the decision is that the Local Authority will be able to proceed with the procurement and delivery of a programme of modular classrooms. The expected cost of the programme amounts to £4.6m. In not proceeding it will not be possible to provide appropriate school place provision for all school pupils in September</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b> July 2012</p> <p><b>Reason if Key Decision</b> N/a</p>



**Reason if this decision has been delayed/withdrawn from a previous plan**

N/A

Notify all Members of the Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult

Aims and level(s) of consultation (*KCC consultation levels attached*)

N/A

Key consultee groups

N/A

Start and finish dates of consultation.

N/A

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

N/A

Date of publication of consultation outcomes and updated Equalities Impact Assessment

N/A

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No, but the matter has been discussed at the Member School Capital Group, a working group of the ELS Programme Board.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Priority 4 13.2, ensure adequate planning for Education provision

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Local Members with schools receiving modular classrooms in their wards,  
Cabinet Member ELS and Cabinet Member Business Strategy and Support

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Bruce MacQuarrie, Property and Infrastructure Support, 01622 694796,  
bruce.macquarrie@kent.gov.uk

**Support documents**

P&IS Business Plan

Decision Report Additional School Places 2012-13 RVD BM

Urgent decision Appendix June 2012

ROD

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01859

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Ashford Borough Council's Chilmington Green Area Action Plan - 12/01859**

**The Decision needed:**

**The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)**

Cabinet Member approval of KCC's response to Ashford Borough consultation

**How the decision relates to BS4K and Corporate Objectives**

Establishes KCC support, or wish to amend, proposals for residential development, infrastructure and services in a new community.

**Impact/costs and risks of proposed decision**

Establishes the land use plan for KCC services needed to support development, notably primary schools and a secondary school.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

July 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

Delays to Ashford Borough Council's timetable for the preparation of this document.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Ashford Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**Starts 16 April for 8 weeks.**

Equalities Impact Assessment included in the consultation documentation.

Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

**No**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**Yes**

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

**Ashford Borough**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Katherine Dove Senior Planning Officer - Planning and Environment

Tel: 01622 223537 - Email: [katherine.dove@kent.gov.uk](mailto:katherine.dove@kent.gov.uk)

**Support documents**

Ashford Borough Council's Chilmington Green Area Action Plan has not been published yet.

Document Not Supplied

ROD

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 11/01662

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Swale Borough Core Strategy Preferred Strategy and Supporting Development Options - 11/01662**

**The Decision needed:**

**The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)**

Cabinet Member approval of KCC's response to Swale Borough consultation

**How the decision relates to BS4K and Corporate Objectives**

Establishes KCC support, or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.

**Impact/costs and risks of proposed decision**

Seeks to establish local policy for contributions from development for the cost of KCC services

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

July 2012

**Reason if Key Decision**

Not applicable

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Swale Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**Swale Borough consultation starts March 26<sup>th</sup> and finishes 18<sup>th</sup> May**

Equalities Impact Assessment included in the consultation documentation.

Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

**No**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**Yes**

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

**Swale Borough**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Liz Shier -E&E Planning and Environment

01622 221505 - Liz.shier@kent.gov.uk

**Support documents**

Swale Core Strategy Preferred Option Reg. 25 Consultation

120531 Cabinet Member Report Swale Core Strategy

ROD

## JULY BY CABINET

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Reference No:</b> 12/01902</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Dover Christ Church Academy, Melbourne Avenue, Dover, Kent CT16 2EG</b></p> <p><b>The Decision needed:</b> Approval of the affordability position, the submission of the Final Business Case and approval to award the contract to Willmott Dixon Construction (WDC) and to enter into all necessary contracts/ agreements with and for Dover Christ Church Academy</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Date:</b> Not before November 2013</p> <p><b>Reason if Key Decision</b> Significant service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p>

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Bryan Cope in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**





**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01909

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Lease renewals for office and other operational properties plus associated transactions - 12/01909**

**The Decision needed:**

This decision has now been incorporated into decision 12/01970

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Not before November 2012

**Reason if Key Decision**

It is likely to have a “significant” effect on KCC’s services to the community if leases are not renewed.

Also that under the property management protocol leaseholds with a rent in excess of £100,000 per annum requires a member’s decision.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not Applicable

Notify all Members of the Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

No requirement

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Mark Cheverton, Manager – Estates Management, PI&S  
01622 696977 - mark.cheverton@kent.gov.uk

**Support documents**

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Business Strategy, Performance &amp; Health Reform</p> <p><b>Reference No:</b> 12/01910</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>The acquisition and investment of properties relating to the Margate Housing Intervention Programme - 12/01910</b></p> <p><b>The Decision needed:</b>  The Approval will outline the delivery mechanisms lead by the Director of Property &amp; Infrastructure to acquire residential properties, refurbish properties, new build, disposals and letting out residential properties as part of the Margate Housing Intervention programme. The Approval will seek the appropriate route, subject to Procurement Board advice on the most cost effective procurement route to refurbish properties and to invest £10 million as outlined in the Capital Programme and Budget Book.</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>This decision meets a number of the 16 priorities in delivering Bold Steps including providing housing growth that is affordable, sustainable and with the appropriate infrastructure by using KCC’s surplus assets to deliver this when there is market uncertainty with the delivery of new housing stock in Kent. The organisation will also be helping to Thanet DC with Margate Taskforce with wider scale regeneration of Margate. The proposal will seek to deliver housing regeneration and mixed tenure housing and this is a key part of Bold Steps for Housing strategy. The proposal will provide construction jobs for key businesses in Kent and provide a platform for job opportunities for local people.</p> <p>Impact/costs and risks of proposed decision</p> <p>The impact, costs and risks will be different for each property acquired but the project management of the project will report to the proposed Margate Delivery Board and Margate Executive Group so the impact of the programme can be aligned to wider Margate regeneration proposals</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Business Strategy, Performance &amp; Health Reform</p>

**Date:**

July 2012

**Reason if Key Decision**

The proposal will provide a focused programme of housing regeneration of a specific area in Margate but it is important that it is aligned with other public agencies, including KCC intervention strategies.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not Applicable

Notify all Members of the Council but particularly the ward members where these sites are located.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

KCC is required to secure best value and therefore independent valuations will be undertaken to verify the final terms agreed will meet this criteria

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

KCC and TDC members

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

The Budget Book refers to capital programme and the allocated funds for this programme but there is no specific reference to the acquisition details of particular properties.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore – Director of Property & Infrastructure Support.  
01622 221151 - Rebecca.spore@kent.gov.uk

**Support documents**

Bold Steps for Housing

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01911

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Disposal and lease of land for the provision of mixed tenure housing over a number of sites in Kent - 12/01911**

**The Decision needed:**

The Approval will delegate to the Director of Property & Infrastructure Support, the final terms for disposal of land and grant of leases to allow private sector, private rented and social housing on a number of sites in Kent.

How the decision relates to BS4K and Corporate Objectives

This decision meets a number of the 16 priorities in delivering Bold Steps including providing housing growth that is affordable, sustainable and with the appropriate infrastructure by using KCC's surplus assets to deliver this when there is market uncertainty with the delivery of new housing stock in Kent. The organisation will also be helping to work with district partners to deliver housing regeneration and mixed tenure housing in different parts of the county and this is a key part of Bold Steps for Housing strategy. The proposal will provide construction jobs for key businesses in Kent including SME.

Impact/costs and risks of proposed decision

The impact, costs and risks will be set out for each site in the Decision report and outline the disposal price plus also the rental income that is being secured. The report will outline the final deal to be agreed and there are risks associated with the potential purchasers being affected by the current restrictions on bank funding for some construction projects. The deal will also involve planning permission for housing on sites being obtained and there are risks attached on the density and mix of units affecting the disposal price and/or the rental income

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

July 2012

**Reason if Key Decision**

If Key Decision - reason (see note on what constitutes a Key Decision)  
The proposal will unlock regeneration of a number of KCC assets, provide housing stock as part of Bold Steps for Housing strategy and provide rental income for KCC

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not Applicable

Notify all Members of the Council but particularly the ward members where these sites are located.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

KCC is required to secure best value and therefore independent valuations will be undertaken to verify the final terms agreed will meet this criteria

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting



No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

The Property Business Plan refers to the disposal strategy and asset management strategy but there is no specific reference to the sites included within the deal

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**  
Nigel Brown, Manager – Asset Development and Commissioning Manager,  
PI&S  
01622 696970 - Nigel.brown@kent.gov.uk

**Support documents**  
Bold Steps for Housing

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01912

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Disposals Programme: Properties estimated to yield in excess of £1,000,000 in the Disposals Programme 2012/2013 - 12/01912**

**The Decision needed:**

Having reviewed the remaining transactions for this financial year, those that could have been considered as a key decision by the Cabinet Member for Business Strategy, Performance and Health Reform, already have the necessary approvals in place to allow the transactions to complete. This item is therefore not needed on the agenda.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Between October 2012 and November 2012

**Reason if Key Decision**

It is likely to have a “significant” effect on KCC’s services to the community in that it may impact on the Council’s capital programme and improvements. Also that under the property management protocol disposals in excess of £1,000,000 requires a Member decision to proceed.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not Applicable

Notify all Members of the Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

No requirement

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Mark Cheverton, Manager – Estates Management, PI&S  
01622 696977 - mark.cheverton@kent.gov.uk

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01914

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Goat Lees Primary School, Kennington, Ashford - 12/01914**

**The Decision needed:**

Approval to proceed with design & development and to enter into contract with building contractor to deliver the 1FE Goat Lees Primary School. The School includes for hard and landscaping to provide sports pitches and Multi Use Games Area to enhance sporting facilities.

How the decision relates to BS4K and Corporate Objectives

The decision is needed which directly supports 3 of the Bold Steps for Kent. Firstly it references the target that all pupils meet their full potential. Secondly, it promotes the delivery of 'Kent Environment Strategy' and thirdly Kent's cultural and sporting offer for residents.

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to proceed to tender stage and enter into contractual arrangements to achieve targeted completion of August 2013. The value of the project is estimated at £3.9m.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Education, Learning & Skills

**Date:**

October 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not applicable

Notify all Members of the Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Planning approval was granted in October 2011 and as part of this process Ashford Borough Council, a Consortium Group of Head Teachers and public consultations were undertaken. These groups formed positive and constructive feedback which has been addressed in the original planning application.

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Not applicable

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There is reference to the project in the 2012/13 approved Budget Book. (Section 3, Basic Need Individual Projects)

This is a Basic Need Capital project to provide additional pupil places in the Ashford area.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members - specifically Richard King, Ashford Rural West; Mike Whiting and Gary Cooke as Education, Learning and Skills Cabinet members.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property & Infrastructure Support  
Rebecca.spore@kent.gov.uk , 01622 221151

**Support documents**

Record of Decision  
Confidential Goat leas report

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01898

It is likely that this decision will be heard with members of the press and public excluded owing to the inclusion of exempt material in the report. The material is considered to be exempt under paragraph 3 of schedule 12a of the Local Government Act 1972

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**The Knole Academy, Bradbourne Vale Road, Sevenoaks, Kent, TN13 3LE - 12/01898**

**The Decision needed:**

Approval to submit Final Business Case to DfE & Approval to enter into the necessary contracts with the Academy, and Building Contractor

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

December 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery



**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed

decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Nick Chard in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

## JULY BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Reference No:</b> 11/01746</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Mental Health Community Support Services - 11/01746</b></p> <p><b>The Decision needed:</b> <b>The Decision needed:</b> Approval to modernise MHCSS.</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b> BS4K Priority 15: Improve services for the most vulnerable people in Kent</p> <p><b>Impact/costs and risks of proposed decision</b> The services received by current service users may be disrupted if service changes. Potential costs and risks to be identified through Equality Impact Assessment and Gather Opinions consultation process</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Date:</b> October 2012</p> <p><b>Reason if Key Decision</b> Need to modernise services to reflect need and deliver efficiencies.</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> Completion of informal consultation has delayed timeline for formal consultation. The review has identified additional work that needs to be completed prior to beginning consultation in order to understand the impact of the proposal on other staff within the mental health workforce and service users.</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other</p>

than those stated in the Local Government Act 1999 - Best Value Duty.

**Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.**

None

**Aims and level(s) of consultation**

Gather information; to seek information and opinions from MHCSS staff and Kent and Medway Partnership Trust (KMPT) to inform future planning. Information to be used now.

Making Choices: to seek preferences before making a decision

**Key consultee groups**

MHCSS staff, KMPT partners

**Start and finish dates of consultation.**

Gather information: September - November 2011

Making Choices: 11 July - 10 August 2012

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

\\invicta.cantium.net\KCCRoot\Legacy Shares\G-SSSPU\A\Efficiency Programme\Efficiency Projects\Review of In-House Services\EIA\Initial Screening

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

By 31 August 2012

**Informing Only (Who and when)**

Service users and carers May 2012

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

To be discussed at Cabinet Committee on 14 September 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

County wide service so will impact on all electoral decisions within Kent

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Samantha Sheppard, 07795 540071  
Samantha.sheppard@kent.gov.uk

**Support documents**

ROD

Item B3 - MHCSS, 14/09/2012 Social Care and Public Health Cabinet Committee

Item B3 - MHCSS - App 1 STR service specification, 14/09/2012 Social Care and Public Health Cabinet Committee

Item B3 - MHCSS - App 2 MHSTR Proposed Structure revised 16 08 12, 14/09/2012 Social Care and Public Health Cabinet Committee

Item B3 - MHCSS - App 3 EIA revised 21 08 12, 14/09/2012 Social Care and Public Health Cabinet Committee

**Responsible Cabinet Member** - Cabinet Member for Adult Social Care & Public Health

**Reference No:** 12/01880

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Restructure of Learning Disability In-House Day Services and Tender of Four Potential Social Enterprises - 12/01880**

**The Decision needed:**

**The Decision needed:**

The Cabinet Member is asked to agree to:

- a) The Restructure of Learning Disability In-House Day Services in parallel with the ongoing Good Day Programme modernisation of day services;
- b) The Proposed Tender of four services with the potential to develop into independent community based services

**How the decision relates to BS4K and Corporate Objectives**

BS4K Priority 15: Improve services for the most vulnerable people in Kent

**Impact/costs and risks of proposed decision**

Impact - Staff restructure and potential staff TUPE to an external organisation, Cost neutral minus the MTFP PID savings. Risks – detail in EIA no identified significant risk

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Adult Social Care & Public Health

**Date:**

Between September 2012 and October 2012

**Reason if Key Decision**

The need to restructure a staff team that are currently working to a traditional day care model but are transforming across the county within the Good Day Programme into a new service model and the staff structure needs to reflect this.

**Reason if this decision has been delayed/withdrawn from a previous plan**

The decision has been delayed from July 2012 to allow more time for the consultation and consideration of the responses.

### **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

TUPE of staff

#### **Aims and level(s) of consultation**

Aim is to complete a formal consultation, following The Variation of Service Procedure on the new proposal for these services. At the end of the 90 day consultation, feedback will be collated and presented for a decision. There will also be formal consultation on the new proposed staff structure.

#### **Key consultee groups**

Service users, family/carers, KCC Members, Local Councillors, staff, other relevant stakeholders.

#### **Start and finish dates of consultation.**

16 March 2012 – 11 August 2012

#### **Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

Registered on KNET and available through The Good Day Programme Office

#### **Date of publication of consultation outcomes and updated Equalities Impact Assessment**

Tbc

#### **Informing Only (Who and when)**

Service users and carers of staff attending the day services and stakeholders of the four community services and Hadlow Pottery. All the dates for these are set out in the consultation pack

#### **Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No. 14 September 2012

#### **Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

#### **Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

County wide service so will impact on all electoral wards

### **Section 4 – Responsible Officer – Who to contact for more information.**

#### **Your name, Your Service, Your phone number and email address:**

Penny Southern - Interim Director Learning Disabilities and Mental Health  
penny.southern@kent.gov.uk - 01622 694888

**Support documents**

Decision sheet - consultation

Decision Report - Consultation



**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01836

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Finalising the procurement of external services in the day to day management of Oakwood House - 12/01836**

**The Decision needed:**

To delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of external advice and services associated with the day to day service provision and the evolution of service provision at Oakwood House.

How the decision relates to BS4K and Corporate Objectives

To build a strong relationship with key businesses in Kent, Promote Kent and improve the cultural offer for residents as well as improving how KCC procure and commission services.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

September 2012

**Reason if Key Decision**

The facility is used by a number of KCC service users and therefore the forward service delivery will need to take into account KCC service provision as well as external service provision. It is proposed specialist provider will be selected via a formal procurement process

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
June 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There has been previous mention of the future service provision in Property & Infrastructure Support Business Plan in 2011 but since its publication there has been a revision of the proposed contract requirements.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Terry Whitlock, Operations Manager, Property & Infrastructure Support.  
Terry.whitlock@kent.gov.uk

**Support documents**

Property & Infrastructure Support Business Plan 2011  
Item E2 - Oakwood House (3), 11/07/2012 Policy and Resources Cabinet  
Committee  
Exempt ROD  
ROD

**Responsible Cabinet Member** - Cabinet Member for Corporate & Democratic Services

**Reference No:** 12/01837

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration**

**The Decision needed:**

19/05/2014 – DECISION WITHDRAWN

REASON: The 'Facing the Challenge' Phase 1 report to County Council outlined a new direction for property with which the proposal to procure a property vehicle for surplus land owned by KCC was not a best fit and as such is no longer desirable

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An update has been requested on the progress of this decision and will be included in the next FED update

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To delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of a specialist property vehicle to allow realise of surplus land to fund new operational facilities.

How the decision relates to BS4K and Corporate Objectives

The decision is needed to progress the disposal of KCC assets with the delivery of new buildings. The proposal directly links to Bold Steps for Kent. The property vehicle will ensure it meets a number of key priorities in the Bold Steps for Kent, delivering framework including (1) Improve how we procure and commission services, (7) Build a strong relationship with key business sectors across Kent, (9) Support new housing growth that is affordable, sustainable and with the appropriate infrastructure and (15) Improve services for the most vulnerable people in Kent.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Corporate & Democratic Services

**Date:**

Not before November 2013

**Reason if Key Decision**

This proposal seeks to combine surplus assets where appropriate to market them for private sector developers to drive value from these assets but in turn through the OJEU process new operational facilities can be provided. A key decision is required as the new facilities will be from a number of frontline service directorates.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
June 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There has been previous mention of the disposal strategy proposals in Property & Infrastructure Support Business Plan in 2011 but since its publication there has been a need to link disposals to future service provision.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property & Infrastructure Support  
Rebecca.spore@kent.gov.uk

**Support documents**

Property & Infrastructure Support Business Plan 2011

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Reference No:</b></p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>Kings Hill - Ransom Strip Serving Area F1</b></p> <p><b>The Decision needed:</b></p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Date:</b>  Not before August 2012</p> <p><b>Reason if Key Decision</b></p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b></p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p><b>Consultees</b></p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>
<p><b>Your name, Your Service, Your phone number and email address:</b></p> <p><b>Support documents</b></p>

<p><b>Responsible Cabinet Member</b> - Cabinet</p> <p><b>Reference No:</b> 12/01897</p>
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**Key Yes**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**  
**14-24 Education Strategy - 12/01897**

**The Decision needed:**

The endorsement of a new 14-24 strategy

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3 Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

7: Build a strong relationship with key business sector across Kent

**Bold Steps for Education**

Shape education and skills provision around the needs of the Kent economy

The education, Learning and Skills directorate will give particular priority to improving the skills and employability of 14 - 24 year olds, so that they make a good start to adult life and their potential is not lost to the Kent economy.

**Apprenticeships Strategy** – Increasing the number of young people undertaking apprenticeships and securing employability skills.

**Education Commissioning Plan** (Post 16 and SEND provision) – this plan will help the LA, schools, colleges and other education and training providers to forecast need and commission provision.

**Impact/costs and risks of proposed decision**

The strategy will have a potential impact upon the learning choices and progression opportunities of all 14-24 year olds in Kent. The key client groups will be 16-18 year olds who are currently Not in Employment Education and Training; young people without key employability skills at level 2; vulnerable learners (including LLDD) and young people who are at work but not in training.

The main risk is that key stakeholders won't engage at the District level to deliver this.

Most of the costs will come from existing programme budgets being used in a more flexible and responsive way.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**



Cabinet

**Date:**

January 2013

**Reason if Key Decision**

Major policies not in the Policy Framework or changes to existing

**Reason if this decision has been delayed/withdrawn from a previous plan**

To allow for an adequate consultation to take place

Notify all Members of the Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

N/A

Aims and level(s) of consultation (*KCC consultation levels attached*)

Key consultee groups

Schools, Academies, Colleges, Work Based Learning Providers, Employers, Members

Start and finish dates of consultation.

TBC

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

Date of publication of consultation outcomes and updated Equalities Impact Assessment

TBC

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
ELS Cabinet Committee on 10 July 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Sue Dunn - Head of Skills and Employability  
01622 694923 sue.dunn@kent.gov.uk

**Support documents**

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Customer &amp; Communities</p> <p><b>Reference No:</b> 12/01916</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>Delegation to Kent and Medway Fire Authority of Duties and responsibilities under the Safety at Sports Grounds Act 1975, the Fire Safety and Safety of Places of Sport Act 1987 and the Safety of Sports Grounds Regulations 1987 - 12/01916</b></p> <p><b>The Decision needed:</b>  The Leader of Kent County Council is asked to:  Approve the delegation to Kent and Medway Fire Authority of KCC’s duties and responsibilities under the Safety at Sports Grounds Act 1975, the Fire Safety and Safety of Places of Sport Act 1987 and the Safety of Sports Grounds Regulations 1987 and confirm that this delegation is retrospective to 1 April 1998.</p> <p>How the decision relates to BS4K and Corporate Objectives  Ensures KCC abides by Health &amp; Safety regulations and government legislation.</p> <p>Impact/costs and risks of proposed decision  None</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Customer &amp; Communities</p> <p><b>Date:</b>  July 2012</p> <p><b>Reason if Key Decision</b>  N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p>

N/A

**Aims and level(s) of consultation (KCC consultation levels attached)**

N/A

**Key consultee groups**

N/A

**Start and finish dates of consultation.**

N/A

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

N/A

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

N/A

*Informing Only (Who and when)*

**Kent & Medway Fire and Rescue Authority – following decision in July 2012**

*Has the matter already been discussed by a Cabinet Committee? If not when will it be discussed by the Cabinet Committee and the date of the meeting*  
**6 July 2012**

*Is the matter referred to in your Business Plan or Medium Term Capital Programme?*

**No**

*Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?*

**All electoral divisions**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Mark Radford. mark.radford@kent.gov.uk (01622) 694301

Chris Metherell. chris.metherell@kent.gov.uk (01622) 605004

**Support documents**

Delegation to Kent and Medway Fire Authority of duties and responsibilities under the Safety at Sports Grounds Act 1975, the Fire Safety and Safety of Places of Sport Act 1987 and the Safety of Sports Grounds Regulations 1987  
Item B1 - Delegation to Kent Medway Fire Authority, 06/07/2012  
Communities Cabinet Committee

ROD

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01906

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Highways and Transportation – Fees and Charges - 12/01906**

**The Decision needed:**

Decision to increase a number of Fees & Charges for H&T services by the 'cost of living'

How the decision relates to BS4K and Corporate Objectives

By reducing the pressures and costs on service delivery to an absolute minimum and optimising the authority's income potential.

Impact/costs and risks of proposed decision

Most of the fees & charges levied by H&T have been held at the same level for the last 3 years during which time inflation has exceeded 4%. As a consequence of some service efficiency savings and relatively small staff salary increases, the cost of providing the services has increased only marginally.

The charges do need to keep pace with the cost of providing the services, otherwise they would be subsidised by KCC.

It is proposed to increase charges by 5% this year, this equates to less than 2% per annum since they were last revised.

Most of the charges to developers for supervision of new highway work are calculated as a percentage of the current estimated works costs so these rates do not need to be changed. The charges are broadly in line with those levied by other Highway Authorities.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

July 2012

**Reason if Key Decision**

Decisions about expenditure or savings over £1,000,000 that are not provided for within the approved budget or medium term financial plan

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**None, part of annual review**

Aims and level(s) of consultation (*KCC consultation levels attached*)

n/a

Key consultee groups

n/a

Start and finish dates of consultation.

n/a

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

n/a

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Informing Only (Who and when)**

County Members to approve, then publication for Utilities and Developers

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No – decision scheduled for Cabinet Committee July 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

No

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members, charges apply on a county wide basis

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Beaver, Commercial Manager, Highways and Transportation  
01622 696775 - David.Beaver@kent.gov.uk

**Support documents**

Highways & Transportation - PROPOSED FEES & CHARGES for 2012/13  
ROD

Item B1 - HT Fees Charges, 04/07/2012 Environment, Highways and Waste  
Cabinet Committee

Document Not Supplied



**Responsible Cabinet Member** - Cabinet Member for Adult Social Care & Public Health

**Reference No:** 12/01917

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**NHS Health Checks Programme - 12/01917**

**The Decision needed:**

To agree proposals to commission the NHS Health Checks Programme in Kent following the allocation of extra funding from the NHS

How the decision relates to BS4K and Corporate Objectives

The NHS Health Checks Programme is an important component of the public health programme in Kent and across the country. It will support all the KCC objectives of improving the health of people in Kent, and helping prevent ill-health and the onset of long-term conditions, thereby reducing demand for health and social care services.

Impact/costs and risks of proposed decision

Extra funding amounts to 1.9 million which will enable Kent to benefit from a properly funded comprehensive programme of Health Checks for the first time. Undue delays or failure to allocate the funding could result in its withdrawal.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Adult Social Care & Public Health

**Date:**

July 2012

**Reason if Key Decision**

The Health Checks Programme budget is well in excess of £1 million and it is designed to operate across the whole of Kent. It is a major expansion of an existing service.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other

than those stated in the Local Government Act 1999 - Best Value Duty.

**N/a – This is a government requirement and the proposal is an extension of an existing programme.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

N/a

Key consultee groups

N/a

Start and finish dates of consultation.

N/a

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

N/a

Date of publication of consultation outcomes and updated Equalities Impact Assessment

N/a

**Informing Only** (Who and when)

N/a

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

To be discussed at the Social Care and Public Health Cabinet Committee 12 July

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Reference to expansion of the Health Checks Programme is contained in the Public Health Business Plan

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

#### **Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Andrew Scott-Clark – Director of Health Improvement (KCC)

NHS Kent and Medway

012336 18377

07881812165

**Support documents**



## AUGUST BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Regeneration and Economic Development</p> <p><b>Reference No:</b> 12/01908</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>12/01908 - Growing Places Fund: Agreement to enter loan for infrastructure to unlock economic activity</b></p> <p><b>The Decision needed:</b> <b>Background and decision</b> Government has allocated £32.5 million from the Growing Places Fund to the South East Local Enterprise Partnership (LEP). This will create a recyclable fund to pay for infrastructure that will unlock employment and housing delivery.</p> <p>Following a call for projects in January, the LEP has awarded funding to five projects in Kent, subject to due diligence. These are: A28 Matalan Roundabout (Ashford), EbbsfleetValley/Southfleet Road (Dartford), Dartford Town Centre, Dartford Northern Gateway and the Live Margate housing renewal programme (Thanet). The total value of these schemes is £16 million.</p> <p>It is proposed that KCC should decide to act as the accountable body in borrowing Growing Places Funding from the central LEP fund to support these schemes, subject to full due diligence.</p> <p><b>Links to Bold Steps for Kent and corporate objectives</b> This decision supports the following priorities in <i>Delivering Bold Steps</i></p> <ul style="list-style-type: none"><li>• Priority 8: Respond to key regeneration challenges, working with our partners</li><li>• Priority 9: Support new housing growth that is affordable, sustainable and with the appropriate infrastructure</li><li>• Priority 10: Deliver Growth without Gridlock</li></ul> <p><b>Impact, costs and risks of proposed decision</b> Combined, the five Kent schemes approved by the LEP could deliver around 1,600 homes and 1,100 jobs by 2016/17, and would also unlock housing and employment growth in future years.</p> <p>There main risks are:</p> <ul style="list-style-type: none"><li>• Risk of failure to repay funding according to the timetable set out in the</li></ul>

funding agreement

- Risk of non-delivery of housing or employment outputs (including through continuing adverse market conditions)
- Compliance with state aid regulations in using public funding to support the delivery of private sector development schemes

These risks will be fully considered through the due diligence process before proposals are brought for decision.

The main costs will be in monitoring and reporting delivery. It is anticipated that these will be incorporated within the loan agreement.

Growing Places Fund is expected to be offered at zero interest unless interest is required in order to comply with state aid restrictions (in which case, it will be paid by the developer).

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Regeneration and Economic Development

### **Date:**

Not before March 2013

### **Reason if Key Decision**

Yes – involves commitment to expenditure of over £1 million outside of current business plan.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Consultation on the schemes proposed for Growing Places Fund took place with the KentDistricts and Kent Forum in advance of the LEP's decision to allocate funding.

There are no further requirements to consult on the distribution of Growing Places Fund overall, although there may be requirements to consult on individual schemes.

### **Has the matter already been discussed by a Cabinet Committee?**

No

### **If not when will it be discussed by the Cabinet Committee and the date of the meeting**

Economic Development Cabinet Committee – 5 July

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

No

Which Members and electoral Divisions are affected by this proposed decision?

Proposed schemes will affect Members representing divisions in Ashford, Dartford and Thanet. Indirectly, all Members will be affected by the proposed decision, due to future recycling of Growing Places Fund to potentially benefit further projects in Kent.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Ross Gill - Economic Strategy and Policy Officer  
Economic Development  
01622 221312 - Ross.gill@kent.gov.uk

**Support documents**

Report to Local Enterprise Partnership Board, 18 March 2012

## SEPTEMBER BY CABINET

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 12/01901</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Submission of the Final Business Case to DfE for The John Wallis Academy, Millbank Road, Kingsnorth, Ashford, Kent TN23 3HG and entry into contract with the building contractor - 12/01901</b></p> <p><b>The Decision needed:</b> Approval to submit the Final Business Case to DfE and subject to its approval proceed to financial close and enter into contract with the Academy and building contractor to deliver The John Wallis Academy.</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes</p> <p>Impact/costs and risks of proposed decision</p> <p>The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet</p> <p><b>Date:</b> March 2013</p>

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.



Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Jim Wedgbury in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**  
P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01913

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Lease renewals for properties plus associated transactions where KCC is the landlord - 12/01913**

**The Decision needed:**

This decision has now been incorporated into decision 12/01970

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

October 2012

**Reason if Key Decision**

It is likely to have a “significant” effect on services to the community if leases are not renewed / granted.

Also that under the property management protocol leaseholds with a rent in excess of £100,000 per annum or in excess of 20 years requires a member’s decision.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not Applicable

Notify all Members of the Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

No requirement

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Mark Cheverton, Manager – Estates Management, PI&S  
01622 696977 - mark.cheverton@kent.gov.uk

**Support documents**

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01899

It is likely that this decision will be heard with members of the press and public excluded owing to the inclusion of exempt material in the report. The material is considered to be exempt under paragraph 3 of schedule 12a of the Local Government Act 1972

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Submission of the Final Business Case to DfE for St Augustine’s Academy, Oakwood Park, Maidstone, Kent ME16 8AE and entry into contract with the building contractor - 12/01899**

**The Decision needed:**

Approval to submit the Final Business Case to DfE and subject to its approval proceed to financial close and enter into contract with the Academy and building contractor to deliver St Augustine’s Academy.

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC’s Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent’s cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

December 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (*Who and when*)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Dan Daley and Malcolm Robertson as their capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 11/01810

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Equality Objectives for Kent - 11/01810**

**The Decision needed:**

KCC is required to set Equality Objectives that are specific and measurable and which will enable the Council to show progress on equality. They must be consistent with the Equality Act. This duty came into force on 6 April 2012.

KCC's equality objectives have been developed drawing on the council's current priorities and taking into account known areas of national concern in relation to equality. A 12-week consultation on the equality objectives ended on 31 July 2012 and in order to mitigate any risk, KCC's previous equality strategy has been carried over until the decision is made.

The Cabinet is asked to take the decision to adopt the proposed equality objectives as part of its Public Sector Equality Duty ('The Duty' Section 149 of the Equality Act 2010).

How the decision relates to BS4K and Corporate Objectives:

Public authorities are legally obliged to promote equality of opportunity and eliminate discrimination for service users and staff.

Impact/costs and risks of proposed decision

Not applicable.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

September 2012

**Reason if Key Decision**

The Equality Objectives are part of KCC's Public Sector Equality Duty.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Decision delayed due to restructure of Equality & Diversity Team and to allow

proper consultation with KCC staff and stakeholders on the proposed objectives.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable.

Aims and level(s) of consultation :

Level : Medium

Key consultee groups :

KCC employees and stakeholders

Start and finish dates of consultation.

May – July 2012.

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Included in decision report.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

September 2012

**Informing Only** (Who and when)

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Policy & Resource Cabinet Committee on 11.7.2012.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members? Yes.**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Steve Charman

Tel : 01622 694008

Email : [steve.charman@kent.gov.uk](mailto:steve.charman@kent.gov.uk)



**Support documents**

Equality Objectives, 11/07/2012 Policy and Resources Cabinet Committee  
KCC Equality Objectives - Appendix 2, 11/07/2012 Policy and Resources  
Cabinet Committee

## SEPTEMBER BY INDIVIDUAL CABINET MEMBER

**Responsible Cabinet Member - County Council**

**Reference No:** 12/01879

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Kent Minerals and Waste Development Framework (MWDF)  
Core Strategy at Pre-Submission (Draft Plan) Stage - 12/01879**

**The Decision needed:**

The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)

Approval is sought from the Cabinet Member for the two draft MWDF site plan documents in order to allow the commencement of the consultation on the Mineral Sites Plan and Waste Sites Plan at 'preferred options' stage.

How the decision relates to BS4K and Corporate Objectives

The consultation documents will assist in two of the BS4K priorities, (1) helping the economy to grow and (2) putting the citizen in control.

Impact/costs and risks of proposed decision

The preparation of the Kent MWDF is a statutory requirement. Failing to expedite the plan making will have costs to Kent both directly (by failing to comply with the EU Waste Framework Directive and risk incurring infraction proceedings), and to the Kent economy by failing to give the minerals and waste industry the required policy support for their developments.

The consultation will generate interest from both stakeholders and Kent communities whose responses (including objections, letters of support and comments), will need to be processed and analysed to inform the next stage of the plan making process.

The costs of the consultation will be met from the MWDF team budget, and resourced by the MWDF team in E&E. The direct costs include printing a limited number of hard copies of the two main consultation documents for distribution throughout the Kent libraries and Gateways and preparing CDs containing the consultation documents for parish councils and other key stakeholder groups. There will also be a series of stakeholder meetings and 'drop in' sessions co-ordinated to co-incide with the consultation.

The main risks arising from the consultation are that some of the host communities for the proposed sites may generate high levels of objections and adverse media publicity.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

County Council

#### **Date:**

December 2013

### **Reason if Key Decision**

When adopted, the Kent MWDF plans will have a significant effect on communities living and working in all districts of Kent. They will identify specific sites and preferred areas for future mineral extraction and waste management uses. They will also establish the policy basis for the determination of all future planning applications for minerals and waste proposals up to the end of 2030.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

A supplementary sites consultation at 'options stage' was held in late 2011, delaying the preparation of the preferred options of the two sites plans.

Notify all Members of the Council?

Yes they will be notified at the start of the consultation.

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

### **Planning and Compulsory Purchase Act 2004 and associated regulations as well as the Localism Act 2011.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

To work towards finalising the Kent Minerals Plan and Waste Plan documents, complying with our statutory requirements for plan making. This is the second round of consultations on the mineral sites and waste sites at preferred options stage. The final round of consultations (planned for September 2013) will be at 'pre-submission stage' and will follow the examination in public of the Core Strategy.

The consultation level that best reflects this stage in Table 1 is 'joint decision making'.

Key consultee groups

Minerals and waste industry, parish councils, district councils and environmental groups, Kent communities near the proposed sites.

Start and finish dates of consultation.

May 28<sup>th</sup> – 23<sup>rd</sup> July 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

It will be on the MWDF part of the kent.gov.uk website.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Consultation commentary report publication – target date early September 2012;**

**Updated Equalities Impact Assessment will be available from 28<sup>th</sup> May 2012.**

**Informing Only (Who and when)**

**Not applicable**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No – it is on the agenda for the first CC on the 11<sup>th</sup> May 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes it is in the Business Plan for E&E

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Yes

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Lillian Harrison, Minerals and Waste Planning Policy Manager,

Phone: 01622 221602

Email : lillian.harrison@kent.gov.uk

**Support documents**

Draft Mineral Sites Plan and Draft Waste Sites Plan at 'Preferred Options' stage (to be provided prior to CC on the 11th May).

## OCTOBER BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Reference No:</b> 12/01835</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Procurement of external property services under a new Framework and associated contracts - 12/01835</b></p> <p><b>The Decision needed:</b> This decision was duplicated in error. Therefore decision number 12/01835 has been abandoned. The decision relating to the procurement of external property services has been taken under decision number 12/01964</p>
<p>To delegate to the Individual Cabinet portfolio holder and the Director of Property &amp; Infrastructure Support the procurement of external advice and services associated with the management of the property estate and also asset collaboration.</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>The decision will provide a platform to deliver a wide range of estate management and asset management services and build strong relationships with Kent Suppliers.</p> <p>Impact/costs and risks of proposed decision</p> <p>The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Corporate &amp; Democratic Services</p> <p><b>Date:</b> Not before June 2013</p> <p><b>Reason if Key Decision</b></p>

The procurement value will be in excess of £4 million
<b>Reason if this decision has been delayed/withdrawn from a previous plan</b>
N/a
<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>
Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.
Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.
Not applicable
Aims and level(s) of consultation ( <i>KCC consultation levels attached</i> )
Not applicable
Key consultee groups
Not applicable
Start and finish dates of consultation.
Not applicable
Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.
Not applicable
Date of publication of consultation outcomes and updated Equalities Impact Assessment
Not applicable
Informing Only (Who and when)
Not applicable
Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting
August 2012
Is the matter referred to in your Business Plan or Medium Term Capital Programme?
There has been previous mention of the renewal of the Estates Framework in the Medium Term Plan but the range of services and procurement method has changed and hence this inclusion in the Forward Plan
Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Nigel Brown, Asset Development and Commissioning Officer  
Nigel.Brown@kent.gov.uk - 01622696970

**Support documents**

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01838

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Outlining facilities management strategy for the whole property estate- 12/01838**

**The Decision needed:**

Following the adoption of the Corporate landlord Model to proceed with the procurement process, enable the council to go out to the market and tender for a TFM model across West, Mid and East Kent.

To bring consistency in service delivery, improve processes and procedures, ensure statutory compliance and provide the Council with best value for money.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

October 2012

**Reason if Key Decision**

A new procurement strategy will be finalised and this impacts on all properties and some buildings are currently provided by Kent Facilities Management (Part of Commercial Services) and the contract(s) will cover the whole KCC property estate .

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable



Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
August 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

As part of the new Operating Framework for KCC and Bold Steps there is reference to efficiencies and new ways of KCC reducing property costs but there was no specific mention in Property and Infrastructure Support Business Plan in 2011 on the proposed facilities management plan.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough and Bryan Sweetland

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**  
Terry Whitlock, Operations Manager, Property & Infrastructure Support.  
Terry.whitlock@kent.gov.uk

**Support documents**



**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Regeneration and Economic Development

**Reference No:** 11/01794

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow - 11/01794**

**The Decision needed:**

To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow

The proposal directly links to Bold Steps for Kent, including growing the economy, regenerating Sittingbourne and providing a new Gateway/library service in a new fit for purpose building and to support Kent's more vulnerable citizens. The regeneration project will link to Kent key construction companies.

Associate risks are set out in the paper intended to support the Cabinet Member in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Regeneration and Economic Development

**Date:**

Not before October 2012

**Reason if Key Decision**

**Reason if this decision has been delayed/withdrawn from a previous plan**

The proposed decision and consultation was considered and endorsed by the Policy and Resources Cabinet Committee at its meeting of the 11<sup>th</sup> July 2012.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other

than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Swale Cabinet on 9 February 2011 outlining the name of their development partner

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Not applicable

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

No

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough and Cabinet Member for Regeneration & Enterprise

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore - Director of Property & Infrastructure Tel no 01622 22115,  
Rebecca.spore@kent.gov.uk

Barbara Cooper, Director of Economic Development. Tel no 01622 221856,  
Barbara.cooper@kent.gov.uk

**Support documents**

Sittingbourne - Decision Sheet

Item E1 - Sittingbourne Community Facility (3), 11/07/2012 Policy and Resources Cabinet Committee

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment &amp; Transport</p> <p><b>Reference No:</b> 12/01828</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>12/01828 - Maidstone Borough Council Core Strategy Submission (Regulation 27) consultation</b></p> <p><b>The Decision needed:</b>  <b>The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)</b>  Cabinet Member approval of KCC’s representations on the Maidstone Borough document</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b>  Establishes KCC support, or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.</p> <p><b>Impact/costs and risks of proposed decision</b>  Seeks to establish local policy for contributions from development for the cost of KCC services</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Environment &amp; Transport</p> <p><b>Date:</b>  Not before November 2013</p> <p><b>Reason if Key Decision</b>  N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  Delays to Maidstone Borough Council’s timetable for the preparation of this document.</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Maidstone Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**The consultation is expected to start during September 2012 and run for 8 weeks.**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

**No**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**Yes**

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Maidstone Borough

#### **Section 4 – Responsible Officer – Who to contact for more information.**

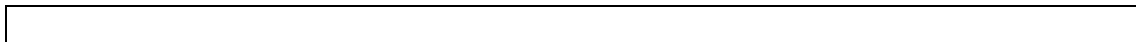
**Your name, Your Service, Your phone number and email address:**

Katherine Dove - Senior Planning Officer

Tel: 01622 223537 - Email: [katherine.dove@kent.gov.uk](mailto:katherine.dove@kent.gov.uk)

**Support documents**

Maidstone Borough Core Strategy Regulation 27 Consultation document





## DECEMBER BY CABINET

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 12/01827</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Ashford Borough Council’s Core Strategy Review Preferred Options (Reg 25) - 12/01827</b></p> <p><b>The Decision needed:</b> <b>The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)</b> Cabinet Member approval of KCC’s response to Ashford Borough consultation</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b> Establishes KCC support, or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.</p> <p><b>Impact/costs and risks of proposed decision</b> Seeks to establish local policy for contributions from development for the cost of KCC services</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Environment, Highways and Waste</p> <p><b>Date:</b> Not before June 2012</p> <p><b>Reason if Key Decision</b> Not applicable</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> Delays to Ashford Borough Council’s timetable for the preparation of this document.</p>

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Ashford Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**Currently not known**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Ashford Borough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Katherine Dove - Senior Planning Officer

Tel: 01622 223537 - Email: [katherine.dove@kent.gov.uk](mailto:katherine.dove@kent.gov.uk)

**Support documents**

Ashford Core Strategy Review Reg. 25 Consultation document



**WITHDRAWN**

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 11/01785</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>New speech and language unit at Sittingbourne Community College - 11/01785</b></p> <p><b>The Decision needed:</b> This decision is no longer needed due to the changes in the schools status from Community College to an Academy.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b> May 2012</p> <p><b>Reason if Key Decision</b> Expenditure or savings of &gt; £1m</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>N/A</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p>N/A</p>

Key consultee groups

N/A

Start and finish dates of consultation.

N/A

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

N/A

Date of publication of consultation outcomes and updated Equalities Impact Assessment

N/A

Informing Only (Who and when)

School and Members prior to decision being taken

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
Discussed at Resources and Infrastructure 15 April 2010

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Sittingbourne Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Bruce MacQuarrie

bruce.macquarrie@kent.gov.uk

**Support documents**

